

Business Assurance

Formulating and Managing Business Requirements and Solution Delivery Management

Our role is to be the link between a Software Solution team, their work product and the Business and other Stakeholders.

We typically work with the Business Sponsor on a strategic level and define how the proposed product or feature or system enhancement aligns with the organization's portfolio and strategy.

We then work with the business and project team to break this vision down into requirements that support effective and accurate estimation of costs and expected results. In an agile project this is done for each iterative release, as opposed to the single requirements phase that exists in plan-driven approaches. We prefer an Agile approach, but within the framework of a bigger architectural approach. Business analysis skills are used to elicit and analyse the needs and wishes of diverse stakeholders and to arrive at a single, agreed upon product vision, by delivering a:

- ✓ requirement repository, as communicated through user stories, epics and other types of requirements, such as functional, non-functional, user interface and reporting requirements discovered during sprints,
- ✓ business rules repository which will be used to achieve KPI's, design process flows, define data and relationships

We define and communicate acceptance criteria **prior** to development work commencing.

- Assist in creating and executing acceptance tests,
- ensure that the Delivery Team remains focused on the business value of the project,
- play a role in identifying important requirements that might not have been actively represented by stakeholders.

We review the results of successive iterations with the business stakeholders, to:

- refine the product's requirements to ensure they maintain cohesion with the business needs for the product,
- identify and mitigate risk early in the project, and
- ensure that the right solution is delivered,

by delivering

- ✓ business workflows that show activity steps to complete the business value stated in the User Story and Epics. (This is the combination of product flows, system steps, data flows and business rules)
- ✓ mapping the user story realization to the business processes and updating the business work flows
- ✓ updating the conceptual and logical data model where relationships or data requirements have changed and identifying changes to existing SOLAR data structures or definitions
- ✓ updating the Business Process model